

REF: AIPS/_____



ACORN INTEGRATED PRIMARY SCHOOL

Application for: Principal

Closing date for receipt of completed applications: **Monday 14th March at 12 noon.**

Please note applications received LATE will not be accepted.
It is the responsibility of applicants to allow sufficient postage and postage time.

Please complete in full using black ink or typescript. All information given will be treated in confidence.

Candidates must complete all sections fully and must ensure they provide sufficient information on the application form to enable the selection panel to assess their eligibility for consideration.

Do not alter / amend the form in any way; this will invalidate your application.
Please note that a Curriculum Vitae or additional pages will not be accepted

PERSONAL DETAILS

Surname Forename(s)

National Insurance No

Teacher Ref No GTCNI No.....

Home Address

.....

Email address

Mobile Number Home

Post Code Mobile

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PRESENT POSITION

Present Post Date Appointed

School/College
(Name and Type)

Single Sex or Mixed Age Range

Number on Roll (total)

Salary Pt Salary £

Name of Employer (with address)

.....

Role /Class / Classes taught since appointment

Leadership Points currently or previously held. Please give full details including dates of the award of such points.

Current Point

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Previously Held

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Notice required to terminate present employment?

When are you available to take up the position?

Present position is temporary / permanent / full / part time?

EDUCATION

University / College (including teacher training)

University / College attended	Period of attendance	Qualification / degree awarded	Class / division / grade

Additional Professional Qualifications

Give details of Post Primary Degrees, Diplomas, Certificates etc.
(Include qualifications you consider to be relevant to this post)

Professional body	Qualification / Membership status	Date obtained

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EMPLOYMENT HISTORY

(Please list your relevant educational experience in chronological order)

Dates	School/Educational Setting	Role

Please note it is **essential** that the selection panel can clearly establish from the completed grid the actual length of your primary teaching experience. If the total is not clear it will invalidate your application.

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IN-SERVICE EDUCATION

(State any training the last five years, relevant to this post as a participant)

Dates	Length	Details	Provider

(State any training the last five years, relevant to this post as a leader / contributor)

Dates	Length	Details	Provider



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SUPPORTING STATEMENT

In the space provided please outline the knowledge, skills and personal qualities that make you a suitable candidate for Principal of Acorn Integrated Primary School.

Your response should not exceed 750 words.

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Child Protection

Please note that this post is a 'regulated position' as defined under POCVA (NI) Order 2003 – see guidance notes)

Is there any reason as to why you would not be suitable to work with children / young people in a school? If yes, please give details.

Please explain any gaps in your employment history.

REFERENCES

Names of two referees should be supplied. One referee must be from your current or last post working with children or young people.

Referees must be senior staff members and be able to comment in a professional capacity.

Character references, testimonials and references from relatives or friends will not be accepted.

Name	Occupation / Position	Address	Telephone

Any person involved in the recruitment process for the post for which you are currently applying cannot act as a referee.

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Disability Statement

In accordance with the Disability Discrimination Act, a person is disabled if they have, or have had, a physical or mental impairment which has, or has had, a substantial and long-term adverse effect on their ability to carry out normal day-to-day activities'

The Board of Governors, as part of its Equal Opportunities Policy, welcomes applications from people with disabilities. If you have a disability that requires special arrangements to be made for interview, please specify assistance required:

DECLARATION

I hereby certify and declare that:

- a. I have read the Terms and Conditions of Appointment relating to this position. I declare that I have not canvassed in any way and that the information contained therein this form is true and accurate.**

- b. I understand this post is exempt from the provisions of the Rehabilitation of Offenders (NI) Order 1978 by virtue of the Rehabilitation of Offenders (Exemptions) NI Order 1979 and (Exceptions Amendment) Order (Northern Ireland) 1987. In the event of my application being successful, I understand that a check will be made with the Police Service for Northern Ireland to determine if there is any record of convictions, cautions or bind-overs against me.**

- c. The information on this form and the Equal Opportunity Monitoring form is required by the Board of Governors for the purpose of processing your application. This information is covered by the provisions of the Data Protection Act 2018. Your signature to the form is deemed to be authorisation by you to allow the Board of Governors to process and retain the information for the purpose(s) stated.**

Print name:

Signature:

Date: