



# Acorn Integrated Primary School, Nursery Unit and Playgroup

## Contingency Plan: Coronavirus COVID-19

### March 2020

#### **Introduction**

Due to the changing situation regarding the spread of COVID-19, we have created this contingency plan to cover a number of different scenarios including school closure.

We will continue to follow the advice given to us by the Public Health Agency (PHA) and the Department of Education. Updated information can be accessed via this link:

<https://www.publichealth.hscni.net/news/covid-19-coronavirus>

This also gives advice about what to do if you suspect that you or your family display symptoms. We will be contacted by the PHA if a case of COVID-19 is confirmed in our setting.

#### **Communication**

Should we be advised to close, we will communicate with you via email and or text (remember only one family contact will receive this information) and will post information on our Facebook page. Information will also be submitted to the Education Authority and the BBC as appropriate.

#### **Learning and Teaching**

In the event that we are advised to close, the teachers will work as far as possible to ensure that the children can continue with their learning.

We are taking the following steps and would ask you to follow the relevant instructions

- Primary 6 and Primary 7 children have learning packs in their bags that are only to be used in the event of the school closing. Please note that 'transfer' papers are included in the P6 pack and the children may come across some areas that are not yet covered they may try these but do not worry if they cannot complete them. Answers will be provided. These workbooks need to come into school daily up to the point of school closure.
- Nursery children will have their book packs and activity packs home with them.

- Nursery to Primary 7 teaching staff are preparing suggested work/links that will be communicated with you via Seesaw or Google Classroom.
- You can also contact the class teacher via Seesaw within reason.
- Please note that it is planned to send this information regularly but not necessarily daily.
- Seesaw QR codes have already been sent out to you. Should you have difficulty with this please contact the school office.
- For Primary 4 – 7 we will also try to send the same information via Google Classroom
- Most children have logged in during school time and are getting familiar with this platform.
- To access Google Classroom, you should log onto My School by typing in 'my school login' into a search engine or via the link on the school website. Once you click on this, you will be asked for their username and password. For your child this is:
- Once you have logged on to the 'my school home page' you need to click onto 'my links (long green button) and find Google Classroom.
- When you click on Google Classroom it may redirect you to another log in page. If so, type in your child's username and @c2ken.net e.g. [jsmith123@c2ken.net](mailto:jsmith123@c2ken.net) and then use the same password as before.
- Completed work can either be uploaded or a written copy can be made.
- If you click on to apps in the 'my school homepage' some may not load. This is because they use a specific software that we use on the c2k system in school and will not be needed at home.
- Primary 3 – 7 will also have access to their Accelerated Reader account but only during school hours (i.e. 9.00am – 3.00pm). This is the username and password that was sent out to you recently.
- We also plan to send information about well- being.
- The school website has a useful websites and documents section. It also has the main spelling lists and the Mathematician workbook which explains mathematical ideas.
- Useful ideas:
- YouTube has many useful video clips for helping understanding concepts e.g. adding fractions
- Topmarks website: this is useful for mental maths activities
- You can access Libraries NI via this link to borrow eBooks and eMagazines: <https://www.librariesni.org.uk/Pages/LNIeBooksandeMagazines.aspx> . You will need your membership number and your local library can provide you with the PIN number that you need to access this service.
- Your child can keep a daily diary about their activities
- Here is a useful video link that may help in explaining the situation about the virus to your children: <https://www.mykentfamily.co.uk/primary/dr-ranjs-coronavirus-advice-for-kids-223058/>

- In the event of our school closing, we have attached a Powerpoint to use if your child is finding it difficult to understand why this has happened. With thanks to Miss J Kitson at Roddensvale School.

**Remember to supervise your child when they are online to keep them safe.**

### **Shared Education School Trips and Sports Tournaments**

Shared Education events are on hold at present.

We await further advice about future school trips and sports tournaments.

All school football matches have been cancelled.

### **Hygiene and Cleaning**

We are continuing to follow the PHA advice about hygiene and cleaning practices in school as advised to you via email.