



Contact Numbers/email addresses: Please ensure the school is informed of any changes to contact details, especially mobile phone numbers as these change quite frequently. We will be using both text and email to communicate with you. Please note we can only send information to one address/phone number. Information can also be found on the school website.

PLEASE NOTE THAT MOST COMMUNICATION WILL BE SENT OUT BY EMAIL. PLEASE CHECK YOUR NOMINATED ACCOUNT REGULARLY.



APPLICATIONS TO NURSERY AND PRIMARY 1 FOR ADMISSION IN SEPTEMBER 2020 OPEN ON 7 JANUARY 2020 AND CLOSE ON THURSDAY 30 JANUARY 2020 AT 12 NOON.

<https://www.eani.org.uk/parents/admissions>

Winter weather

Whilst I will make every effort to ensure that the school remains open, in the event that the school has to be closed due to severe weather, you will be informed by text and or email. It is imperative that the school office has up to date mobile phone and email details for you, please inform Miss Nicholl in the school office of any changes. Please note that messages can only be sent to one family member.

As has been our custom in the past, as the colder weather is setting in, I think that it would be sensible for girls to be allowed to wear boots should the need arise. However, these should be plain black only and should not have any other decoration on them. Please send in school shoes to be worn indoors. Remember, girls can also wear grey trousers as part of the winter uniform.

Confirmation



The Primary 7 children who are to be confirmed will be attending the Service of Light on Tuesday 14 January 2020. The date of the Confirmation is Thursday 30 January and we wish them well as they undertake their preparation. If you can assist by donating baked goods for the Confirmation, please contact the school office.

After School Clubs



After school clubs are beginning over the next few weeks, we are offering football, cookery, hockey, art, film club, street dance, gymnastics and Spanish. Check for spaces with the school office.

Transfer News

We wish our Primary 7 children well as they make important decisions about their next stage of schooling at the end of this month. Parents/Guardians please look out for appointment letters in your child's school bag in the coming days.

Primary 6 parents, you are invited to an information meeting about the transfer to post primary schools, at 2.15pm on Tuesday 4 February in the Primary 6 room. Please plan to attend this meeting.

Parents' Council News

Parents' Council meet in school on Thursday 16 January at 7.00pm. All parents and guardians are welcome to attend.

Shared Education - Mental Health Workshop



Rescheduled Parental 'MINDSET' seminar

You are warmly invited to Oakfield Primary School on Thursday 23 January 2020 from 7pm to 9pm to participate in a parents 'MINDSET' seminar. This seminar was delivered last year by the Public Health Agency through our Shared Education partnership. Many parents found it beneficial and Oakfield are hosting the evening for anyone who was unable to attend last year.

**The purpose of this seminar is to:**

1. Raise awareness and increase knowledge and understanding of Mental and Emotional Health and Wellbeing 2. Increase awareness of signs and symptoms of mental ill health 3. Promote self-help/resilience techniques and how to maintain a safe level of positive mental/emotional health and wellbeing 4. Promote self-care 5. Provide information and/or resources on mental health support organisations available locally and regionally. 'Approximately 1 in 4 people in the UK will experience a mental health problem each year.' ([www.mind.org.uk](http://www.mind.org.uk)) We do hope you avail of this opportunity.

As part of our Shared Education programme, the children will be participating in and attending assemblies about safer internet use on 11 February. You can use this as an opportunity to have a talk with your child about keeping safe online.

**Parent Teacher Meetings:**

These will be held on 10, 11 and 12 February for all children apart from P7, who have their own separate appointments. School will close for all children at noon or at 12.30pm for those taking lunch on 10–12 February to accommodate the appointments.



**Active Travel News**

Our first event this year is 'Ditch the Dark' on Friday 14 February. This is a non-uniform day and the children are encouraged to wear their brightest clothes to school. Please do not go out and buy new items for this. Children, parents and staff are also encouraged to travel actively to school and Mrs Davidson will set up a scooter and bicycle park in the old car park to facilitate this. If you cannot walk/scooter or cycle all the way to school, then remember to park and stride. You can park at Downshire Presbyterian Church car park and actively travel from there. I hope this is a day that I will have to wear my sunglasses indoors!



**Parents contacting school**

Parents are welcome to contact school via email or telephone. Please note, that all teaching staff have teaching commitments and will be unavailable to take a phone call from a parent when teaching. If a parent leaves a message with office staff, this will be forwarded to the relevant staff who will return the call as soon as possible or offer an appointment. If the call refers to an urgent pastoral matter, then please ask for the message to be forwarded to a member of the Child Protection Team.



**Child Protection/Safeguarding Children**

**Our Child Protection and Safeguarding Team are:**

<b>Board of Gov Chairperson:</b>	<b>Dr A Gregory</b>
<b>Designated Teacher:</b>	<b>Mrs A Rolloos</b>
<b>Deputy Designated Teacher:</b>	<b>Mrs S McIlmail</b>
<b>Principal and Health and Safety Co-ordinator:</b>	<b>Mrs C Webb</b>
<b>Govs with Child Protection responsibility:</b>	<b>Dr A Gregory and Mrs T Phillips</b>

**School Policies**

These are found on the school website or they can be provided in hard copy by request to the school office.

**School office opening hours:**

8.45am – 12.15pm, closed for lunch 12.15pm to 12.45pm, reopens 12.45pm to 3.15pm.



**Mrs C M Webb**

**Principal**

## DATES FOR YOUR DIARY



### JANUARY 2020

- **Tues 14 Jan** Service of Light in St Nicholas' church for Primary 7 children
- **Thurs 23 Jan** Mental health workshop in Oakfield PS at 7.00pm
- **Sat 25 Jan** Primary 7 children receive AQE results
- **Thurs 30 Jan** Confirmation for Primary 7 children
- **Thurs 30 Jan** Nursery and P1 admissions close at 12 noon

### FEBRUARY 2020

- **Mon 3 Feb** Family Photo Evening (appointments sent out in Dec)
- **Tues 4 Feb** Transfer Meeting at 2.15pm for Primary 6 parents/guardians
- **M – W 10-12 Feb** Parent/teacher meetings, school closes at 12 noon for all children unless taking school dinners in which case they finish at 12.30pm
- **Fri 14 Feb** Ditch the Dark Day; walk, scoot or cycle to school
- **Fri 14 Feb** School closes at 12 noon for all children (unless taking school dinners in which case it will close at 12.30pm)
- **M-F 17-21 Feb** Half term holiday
- **Mon 24 Feb** School re-opens at 8.55am